

The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
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Miami, FL. 33132

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BID/RFP ADDENDUM Date: March 22, 2006
(INFORMATION ONLY) Addendum No. 1

BID/RFP 008-FF06 BID/RFP TITLE: HVAC: Repair, Replacement, Supply and/or Installation

This addendum modifies the conditions of the above referenced BID/RFP as follows, and is only for informational purposes.

NOTE: Special Condition 1, Purpose: reads, "The term of the bid shall be for two (2) years from the date of award....".

Should read, " The term of the bid shall be for one (1) year from the date of award..."

Clarifications regarding Time and Materials Bid Sheet, Overtime Rate, page 16.

Overtime will be paid between the hours of 5:00pm and 7:00am for emergency and service calls.
Overtime will not be paid for planned work that goes beyond 5:00pm, unless the work exceeds a normal eight (8) hour work day.

Question: Will MDCPS accept a General Contractor license?

Answer: Bidders shall be certified or registered as a Class "A" Air Conditioning, Mechanical, Building or General Contractor license pursuant to Section 489 F.S.

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to other vendors, it is your responsibility to forward them a copy of this addendum.

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TITLE	HVAC: Repair, Replacement, Supply and/or Installation				

SPECIAL CONDITIONS

1. **PURPOSE:** The purpose of this bid is to establish a contract, with pre-qualified vendors, to furnish all labor, supervision, equipment and materials necessary to replace/repair HVAC equipment and related components at Miami-Dade County Public Schools' facilities. The term of the bid shall be for ~~two~~ ^{one} years from the date of award, and may, by mutual agreement between Miami-Dade County Public School, and the successful bidder(s), be extended for ~~two~~ ^{one} additional ~~one~~ ^{one} year periods and, if needed, 90 days beyond the expiration date of the current contract period. Procurement Management Services, may if considering to extend, request a letter of intent to extend from the awardee, prior to the end of the current contract period. The successful vendor(s) agrees to this condition by signing its bid.
2. **AWARD:** The bid will be awarded to all responsive, responsible bidders regularly engaged in the repair/replacement of HVAC equipment and related components. The awarded vendor(s) shall respond to "request for quotations" by the requested date. Vendors shall arrange a site visit by contacting the M-DCPS authorized representative as indicated in the Request for Quote. The pre-qualified bidder(s) will be invited to offer a fixed price for a specific job(s). The award of said job(s) will be made to the lowest responsive, responsible bidder(s) meeting specifications. These prices must remain fixed for not less than 30 days.
3. **PRE-BID CONFERENCE:** A pre-bid conference has been scheduled for March 20, 2006 at 2:00 PM in the Maintenance Operations Training Room at 12525 N.W. 28 Avenue, Miami, Florida 33132. All participating vendors are encouraged to attend.
4. **WARRANTY:** The warranty for equipment, after delivery and acceptance by the school or department, shall be for one year or manufacturer's warranty, whichever is greater. The successful vendor will be responsible for repairing each unit during the warranty period, at no cost to the Board. Vendor agrees to repair and return equipment within five (5) days from receipt of request or provide a temporary replacement.
5. **INSURANCE REQUIREMENTS:** Successful vendor(s) are required to have insurance coverage, as specified in the indemnity and insurance form(s), attached hereto and made a part of this bid. The successful vendor(s) must submit completed certificate of insurance form(s), prior to being recommended for award. Failure to submit this form(s), as noted, will result in the vendor(s) not being recommended for the bid award.
6. **NON-EXCLUSIVITY:** M-DCPS reserves the right to perform, or cause to be performed, the work and services herein described in any manner it sees fit, including, but not limited to, award of other contracts, or to perform the work with its own employees.
7. **TERMINATION AND REMEDY:** M-DCPS reserves the right to terminate, without cause, any work awarded under this contract, or to cancel this contract in its entirety, upon thirty (30) days written notice to the vendor. In the event that the vendor fails to perform any of the services in a satisfactory manner and in compliance with the terms and conditions of this contract, M-DCPS shall notify the vendor, in writing, of the deficiencies, and a specific time frame for correction of such deficiencies. If correction is not effected in an acceptable manner within the allocated time, M-DCPS may, after written notice of default to the vendor, accomplish the work in any manner it chooses, with the cost of such work being deducted from the contract price.

Bid # 008-FF06 – HVAC Equipment and Controls, Refrigeration and Related Components:
Repair, Replace, Supply and/or Install

**TIME AND MATERIALS
BID SHEET**

Company Name _____
Address _____
Telephone _____
Fax _____
Contact name _____

Base cost per service call
(Includes 1 hour labor and all transit related costs) _____

Cost per labor hour for Skilled Mechanic
(applied to time spent on site beyond the first hour) _____

Cost per labor hour for unskilled helper _____

Percentage markup for parts and materials _____

Overtime rate _____

**Bid # 008-FF06 – HVAC Equipment and Controls, Refrigeration and Related Components:
Repair, Replace, Supply and/or Install**

- c. The vendor's activities interfere with the normal operation of the facility or its program.
- d. Any other condition, situation, or circumstance which, in the opinion of the M-DCPS authorized representative or Inspector, would be a detriment to the best interests of the District if allowed to persist.

F. Subcontracting

Subcontracting is permitted under this contract. The vendor shall submit a list of subcontractors with the proposal pursuant to Section 2.00 (B) of these specifications. M-DCPS reserves the right to reject any subcontractor. The vendor shall be held fully responsible and liable for the supervision and performance of all work performed by subcontractors. M-DCPS shall not be responsible for resolution of disputes between the vendor and any subcontractor.

G. Communication

All communications, including but not limited to specification of the scope of work, instructions, permissions, proposals, quotes, and any clarifications thereof, between M-DCPS and the vendor shall be in writing.

H. Training

If requested by the M-DCPS authorized representative, the vendor shall provide detailed training addressing startup, operation, preventive maintenance and repair for any equipment furnished under this contract.

I. Rebates

Any rebates received by the vendor which are due the owner for installation of energy conserving equipment shall be remitted, at the owner's discretion, as either a credit on the work order or as a cash deposit to the owner.

J. BACnet Compatibility

It is intended that, where ever possible, equipment furnished under this contract shall be provided with building automation and control network (BACnet) compatible controls and protocols. Where similar equipment is offered with and without BACnet compatibility, cost differences shall be made known by the vendor.

1.02 VENDOR QUALIFICATIONS AND REQUIREMENTS

- A. At the time of the bid opening, and throughout the term of the contract, the successful bidders must be qualified and properly licensed to perform the scope of the work described herein.
 - 1. Bidders shall be certified or registered as a Class "A" Air Conditioning, Mechanical, Building or General Contractor pursuant to Section 489 F.S.