

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-19-025-CM
- CHARTER MONITORING SYSTEM**

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services, at the request of the Office of Charter School Compliance and Support, released the above-referenced solicitation. The purpose of this Request for Proposal (“RFP”) is to establish a contract for qualified firms and/or individuals for the development and implementation of a charter school software monitoring system in Miami-Dade County Public Schools. This RFP was advertised on the Procurement Management Services’ and DemandStar websites. The solicitation was shared with District offices for additional community outreach, including but not limited to social media, local radio stations and prior bid forecasting lists.

The District has a statutory obligation to oversee the monitoring of all charter schools in areas such as mission-specific goals, student performance, operations, finance and governance. Proposals were being solicited from qualified individuals and/or firms for the implementation and maintenance of a user and mobile friendly, web-based, electronic management compliance system, which will serve to assist the Office of Charter School Compliance and Support in the collection of data, administration of records and assistance with the compliance and monitoring of charter schools.

The initial term of the bid shall be for a period of three (3) years, commencing April 29, 2020 through April 28, 2023, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for one (1) additional two (2) year period.

Strategies were employed to increase SBE/MBE participation. The Goal Setting Committee recommended this solicitation have 10 points for SBE/MBE at the prime and/or subcontractor level to be utilized at the time of evaluation.

Three (3) vendors responded to this advertised bid, of which one (1) was deemed non-responsive. Based on the criteria listed in the solicitation, oral presentations and rankings/recommendations from the Selection Committee, the contract shall be awarded to one (1) vendor, pending contract negotiations and execution.

M-DCPS OEO staff, as represented as one of the voting member of the Selection Committee, verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firms and all subcontractors, as applicable.

The Selection Committee reviewed the following two (2) vendor proposals: Critical Elements, LLC and The Institute For Excellence In Education DbA National Charter Schools Institute DbA Epicenter.

Fund Source

General

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** REQUEST FOR PROPOSALS NO. RFP-19-025-CM – CHARTER MONITORING SYSTEM, to establish a contract for qualified firms and/or individuals for the development and implementation of charter school monitoring software system, initial effective date of commencing April 29, 2020 through April 28, 2023, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for one (1) additional two (2) year period thereto, as follows:

THE INSTITUTE FOR EXCELLENCE IN EDUCATION dba
NATIONAL CHARTER SCHOOLS INSTITUTE dba
EPICENTER
711 W. PICKARD ST, SUITE M
MT. PLEASANT, MI 48858
OWNER/OFFICER: JAMES GOENNER, PRESIDENT

2. **AUTHORIZE** Procurement Management Services to purchase up to the total estimated amount of \$360,000 for the initial contract term and an amount not to exceed \$240,000 for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended. Estimated amount are price ceilings pending contract negotiations.

RYS/cm