

Financial Services  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:                   AWARD BID NO. 029-PP05 – DELIVERY OF TESTING MATERIALS**

**COMMITTEE:               INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

**LINK TO STRATEGIC  
FRAMEWORK:              FINANCIAL EFFICIENCY/STABILITY**

The purpose of this bid is to purchase, at firm unit prices, services, as may be required, for the pickup and delivery of testing materials, for all school locations, for the Testing Distribution Center (TDC). This is a term bid which states that the Board may purchase quantities, as may be required, but is not obligated to purchase any guaranteed amount. Four (4) vendors responded to this advertised solicitation, with two (2) bids meeting specifications and two (2) with excessive pricing. This is an award to a primary and an alternate vendor.

The term of the bid shall be for two (2) years from the date of award and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardees, be extended for four (4) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period.

This is an award to a primary and an alternate vendor, to obtain firm, fixed pricing for the initial two (2) years of the contract. Thereafter, quotes will be obtained on the one (1) year extension period for the quantities requested.

Inasmuch as the School Boards of Broward and Palm Beach Counties do not have contracts for this service, benchmarking could not be conducted. However, a comparison against the District's previous bid of \$137,800 was completed, resulting in savings of approximately \$9,200, for the initial two (2) year period.

Strategies were employed to increase M/WBE & SBE/MBE participation, however, the list of registered vendors with the District does not reflect certified minority firms for this category.

Fund Source  
Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 029-PP05 – DELIVERY OF TESTING MATERIALS, to purchase, at firm unit prices, services, as may be required, for the pickup and delivery of testing materials, for all school locations, for the Testing Distribution Center (TDC), during the term of the bid, effective March 2, 2014, through March 1, 2016, including extensions thereto, as follows:

**PRIMARY**

1. COMET COURIER CORP.  
8501 N.W. 17 STREET, UNIT 102  
MIAMI, FL 33126  
STEVEN SELTZER, PRESIDENT

Low Unit Price Meeting Specifications: Items 1 through 3.

Item 1 - Daily rate for deliveries made utilizing a van, dolly and/or handcart @ \$150 per day.

Item 2 - Daily rate for deliveries made utilizing a vehicle step-van, dolly and/or handcart @ \$180 per day.

Item 3 - Daily rate for deliveries made utilizing a 20' delivery truck or larger, and dolly @ \$235 per day.

**ALTERNATE**

2. ZAP LOGISTICS, LLC  
2865 S.W. 69 COURT  
MIAMI, FL 33155  
JANICE BAUGH, MANAGER/MEMBER

Second Low Unit Price Meeting Specifications: Items 1 through 3.

Item 1 - Daily rate for deliveries made utilizing a van, dolly and/or handcart @ \$150 per day.

Item 2 - Daily rate for deliveries made utilizing a vehicle step-van, dolly and/or handcart @ \$100 per day.

Item 3 - Daily rate for deliveries made utilizing a 20' delivery truck or larger, and dolly @ \$270 per day.

3. Authorize Procurement Management Services to purchase up to the total estimated amount of \$128,600 for the initial contract term, and an amount not to exceed \$64,300 for each subsequent extension period. Board authorization of this recommendation does not mean the amount shown will be expended.

RHH/mh