

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: AWARD BID NO. 064-GG05 – CARBONLESS AND
SPECIALTY PAPER**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

**LINK TO DISTRICT
STRATEGIC PLAN: EVALUATE AND REDESIGN INTERNAL BUSINESS
OPERATIONS**

The purpose of this bid, opened on August 28, 2007, is to purchase, at firm unit prices, quantities, as may be required, of carbonless and specialty paper, for the Graphics and Materials Reproduction Department of Miami-Dade County Public Schools. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Three (3) vendors responded to this advertised solicitation.

Inasmuch as the only bid submitted for Item 24 did not meet specifications, the recommendation reflects that this item be rejected. Competitive prices will be solicited, as the need arises, pursuant to Board Rule 6Gx13- 3C-1.111 -- Bidding Process -- Competitive Bidding Requirements, which describes the procedures and guidelines to be used for bidding based on the estimated dollar expenditure. The terms and conditions of the bid provide for award to a primary and alternate vendor, per group. However, there was not enough participation for award to alternate vendors, as two (2) out of three (3) vendors did not bid all items and qualified their bids with minimum requirements.

Fund Source
0100 - General

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 064-GG05 – CARBONLESS AND SPECIALTY PAPER, to purchase, at firm unit prices, quantities, as may be required, of carbonless and specialty paper, for the Graphics and Materials Reproduction Department, during the term of the bid, effective, December 19, 2007, through December 18, 2008, as follows:

1. MAC PAPERS, INC.
3300 PHILLIPS HIGHWAY
JACKSONVILLE, FL 32247-2640 ESTIMATE \$260,667
OWNER: F. SUTTON MCGEHEE, CHAIRMAN/C.E.O.

GROUP I

Total Low Unit Price Meeting Specifications: Items 1 through 8.

- Item 1 - Carbonless paper, 2 part reverse @ \$67.47 per carton/5M.
- Item 2 - Carbonless paper, 3 part reverse @ \$76.19 per carton/5M.
- Item 3 - Carbonless paper, 4 part reverse @ \$81.44 per carton/5M.
- Item 4 - Carbonless paper, 5 part reverse @ \$83.61 per carton/5M.
- Item 5 - Carbonless paper, 2 part reverse @ \$52.71 per carton/5M.
- Item 6 - Carbonless paper, 3 part reverse @ \$59.52 per carton/5M.
- Item 7 - Carbonless paper, 4 part reverse @ \$63.62 per carton/5M.
- Item 8 - Carbonless paper, 5 part reverse @ \$62.32 per carton/5M.

GROUP II

Total Low Unit Price Meeting Specifications: Items 9 through 12.

- Item 9 - Paper, gloss cover, 8-1/2" x 11" @ \$58.66 per carton/2M.
- Item 10 - Paper, gloss text, 8-1/2" x 11" @ \$61.41 per carton/ 4M.
- Item 11 - Paper, gloss cover, 11" x 17" @ \$58.66 per carton/ 500.
- Item 12 - Paper, gloss text, 11" x 17" @ \$59.49 per carton/2M.

GROUP III

Total Low Unit Price Meeting Specifications: Items 13 through 23, and 25.

- Item 13 - Paper, 8-1/2" x 11", bond @ \$34.21 per carton/5M.
- Item 14 - Paper, 8-1/2" x 11", Bristol, assorted @ \$32.50 per carton/2M.
- Item 15 - Paper, 8-1/2" x 11", text @ \$61.41 per carton/5M.
- Item 16 - Paper, 8-1/2" x 11", Bristol, white @ \$30.50 per carton/2M.
- Item 17 - Paper, 8-1/2" x 14", offset @ \$47.22 per carton/4M.
- Item 18 - Paper, 11" x 17", offset @ \$37.12 per carton/2M.
- Item 19 - Paper, 8-1/2" x 11", offset @ \$35.08 per carton/4M.
- Item 20 - Paper, 11" x 17", offset @ \$39.82 per carton/2,500.
- Item 21 - Paper, 8-1/2" x 11", index @ \$39 per carton/2M.
- Item 22 - Paper, 8-1/2" x 11", writing, 24-lb @ \$67.32 per carton/5M.
- Item 23 - Paper, 8-1/2" x 11", writing, 80-lb @ \$136.15 per carton/4M.
- Item 25 - Paper, 8-1/2" x 11", for laser printer @ \$56.63 per carton/5M.

GROUP IV

Total Low Unit Price Meeting Specifications: Items 26 through 32.

- Item 26 - Sheets, pressure-sensitive @ \$80.95 per carton/1M.
- Item 27 - Paper, chipboard @ \$27.41 per bundle/96 sheets.
- Item 28 - Envelopes, #10, regular @ \$32.19 per carton/2,500.
- Item 29 - Envelopes, #10, window @ \$38.72 per carton/2,500.
- Item 30 - Paper, Kraft, wrap @ \$16.31 per roll.
- Item 31 - Copier tabs @ \$56.56 per box/250 sheets.
- Item 32 - Pen, deletion @ \$8.86 per box/10.

2. Reject Item 24.
3. Authorize Procurement Management Services to purchase up to the total estimated amount of \$260,667.