

October 6, 2004

Business, Operations, Finance and Construction  
Ofelia San Pedro, Deputy Superintendent

**SUBJECT:           AWARD REQUEST FOR PROPOSALS NO. 091-DD10 –  
                          EMPLOYMENT/SALARY VERIFICATION SERVICES**

**COMMITTEE:       BUSINESS AND FINANCIAL SERVICES**

The purpose of this Request For Proposals, opened on June 10, 2004, is to establish a contract, to provide automated employment and salary verification services on behalf of The School Board of Miami-Dade County, Florida, for Personnel Operations and Records. This is a no-cost term proposal to the District. Of 7 proposers sent proposal forms or card notices of this advertised proposal, 2 responded, with 2 proposals meeting specifications.

A meeting of the selection committee to evaluate proposals received in response to the Request For Proposals was held on June 16, 2004. Two proposals were presented for consideration, Jon-Jay Associates and TALX Corporation. After significant discussion, a motion was passed to recommend that the two firms be invited to participate in oral presentations. On July 1, 2004, a second meeting composed of the selection committee was called to hear presentations from the two firms. Based on the proposals submitted and the oral presentations, the committee chose to recommend TALX Corporation for award.

Fund Source  
No Cost Proposal

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AWARD** Request For Proposals No. 091-DD10 – **EMPLOYMENT/SALARY VERIFICATION SERVICES**, to establish a contract, to provide automated employment and salary verification services on behalf of The School Board of Miami-Dade County, Florida, for Personnel Operations and Records, during the term of the proposal, effective October 20, 2004, through October 19, 2007, as follows:

1. **TALX CORPORATION**  
**1850 BORMAN COURT**  
**ST. LOUIS, MO 63146**  
**OWNER: WILLIAM W. CANFIELD**  
**PRESIDENT/CHAIRMAN/C.E.O.**

**Highest Rated Proposal.**

2. **Authorize the Superintendent to negotiate and enter into a contractual agreement with TALX Corporation, for automated employment and salary verification services.**

OSP/lja