

Business, Operations, Finance and Construction
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: AWARD BID NO. 114-DD11 – COPYING EQUIPMENT, SERVICE
AND SUPPLIES**

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on July 13, 2004, is to establish a contract, to purchase or lease, at firm unit prices, quantities, as may be required, of copying equipment, service and supplies, for various schools and departments. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 51 vendors sent bid forms or card notices of this advertised bid, 9 responded.

The District's bid is structured to reflect the lowest cost, per the expected life of the machine, including purchase or lease price, maintenance and supplies. The Copier Replacement Committee has evaluated all bids submitted and is recommending the top three (3) ranking copiers for purchase or lease (with an option to purchase). The recommendation reflects the award based on an average cost per copy, per class. Seven (7) copier classes have been selected in direct relation to the monthly capacity and features needed to efficiently operate a specific copier. Class one (1) is the lowest volume desktop copier; Class seven (7) is the highest volume copier class. The District's bid is lower than the State of Florida bid, effective May 30, 2003, through May 20, 2005, and revised May 17, 2004, when comparing similar machines and classes.

Fund Source
Various

M/WBE Eligibility
Hispanic Male - No Dollar Amount

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD Bid No. 114-DD11 – COPYING EQUIPMENT, SERVICE AND SUPPLIES**, to purchase or lease, at firm unit prices, quantities, as may be required, of copying equipment, service and supplies, for various schools and departments, during the term of the bid, effective October 1, 2004, through September 30, 2006, as follows:

1. BARLOP, INC.
8376 N.W. 68 STREET
MIAMI, FL 33166
OWNER: JOSE LOPEZ, PRESIDENT

(HM)

Low Unit Cost Per Copy Price: Items 1 through 7, and 16 through 18.

Price submitted for: Item 19.

Item 1 - Copier, purchase, class one @ \$.014889 average cost per copy.

Item 1 - Copier, purchase, class one @ \$.017016 average cost per copy.

Item 2 - Copier, lease, 36 months, class one @ \$.016571 average cost per copy.

Item 2 - Copier, lease, 36 months, class one @ \$.016571 average cost per copy.

Item 3 - Copier, purchase, class two @ \$.012746 average cost per copy.

Item 3 - Copier, purchase, class two @ \$.013140 average cost per copy.

Item 4 - Copier, lease, 36 months, class two @ \$.014188 average cost per copy.

Item 5 - Copier, purchase, class three @ \$.008243 average cost per copy.

Item 5 - Copier, purchase, class three @ \$.008349 average cost per copy.

Item 6 - Copier, lease, 36 months, class three @ \$.011059 average cost per copy.

Item 7 - Copier, purchase, class four @ \$.006119 average cost per copy.

Item 16 - Copier, purchase, class seven @ \$.003315 average cost per copy.

Item 17 - Copier, lease, 36 months, class seven @ \$.003999 average cost per copy.

Item 18 - Copier, lease, 60 months, class seven @ \$.003615 average cost per copy.

Item 19 - Supplies and service, prices in accordance with submitted price lists.

2. CANON BUSINESS SOLUTIONS-EAST, INC.
3300 CORPORATE AVENUE, SUITE 116
WESTON, FL 33331
OWNER: KINYA UCHIDA, PRESIDENT/C.E.O.

Low Unit Cost Per Copy Price: Items 4, 11 and 12.

Item 4 - Copier, lease, 36 months, class two @ \$.014033
average cost per copy.

Item 11 - Copier, lease, 36 months, class five @ \$.007187
average cost per copy.

Item 12 - Copier, lease, 60 months, class five @ \$.005978
average cost per copy.

3. COPYCO, INC.
D.B.A. TOSHIBA BUSINESS SOLUTIONS FLORIDA
1700 SOUTH POWERLINE ROAD
DEERFIELD BEACH, FL 33442
OWNER: R. BRENT COLSTON, PRESIDENT

Low Unit Cost Per Copy Price: Items 3, 4, 6, and 13 through
15.

Price Submitted For: Item 19.

Item 3 - Copier, purchase, class two @ \$.012563 average
cost per copy.

Item 4 - Copier, lease, 36 months, class two @ \$.013038
average cost per copy.

Item 6 - Copier, lease, 36 months, class three @ \$.010794
average cost per copy.

Item 13 - Copier, purchase, class six @ \$.002272 average
cost per copy.

Item 14 - Copier, lease, 36 months, class six @ \$.003121
average cost per copy.

Item 15 - Copier, lease, 60 months, class six @ \$.002610
average cost per copy.

Item 19 - Supplies and service, prices in accordance with
submitted price lists.

4. IKON OFFICE SOLUTIONS
1401 N.W. 136 AVENUE, SUITE 400
SUNRISE, FL 33323
OWNER: JAMES J. FORESE, CHAIRMAN

Low Unit Cost Per Copy Price: Items 5 through 18.
Price Submitted For: Item 19.

- Item 5 - Copier, purchase, class three @ \$.008433 average cost per copy.
- Item 6 - Copier, lease, 36 months, class three @ \$.010724 average cost per copy.
- Item 7 - Copier, purchase, class four @ \$.005660 average cost per copy.
- Item 7 - Copier, purchase class four @ \$.005885 average cost per copy.
- Item 8 - Copier, lease, 36 months, class four @ \$.007848 average cost per copy.
- Item 8 - Copier, lease, 36 months, class four @ \$.008031 average cost per copy.
- Item 9 - Copier, lease, 60 months, class four @ \$.006557 average cost per copy.
- Item 9 - Copier, lease, 60 months, class four @ \$.006663 average cost per copy.
- Item 10 - Copier, purchase, class five @ \$.005280 average cost per copy.
- Item 10 - Copier, purchase, class five @ \$.005397 average cost per copy.
- Item 11 - Copier, lease, 36 months, class five @ \$.007243 average cost per copy.
- Item 12 - Copier, lease, 60 months, class five @ \$.006063 average cost per copy.
- Item 13 - Copier, purchase, class six @ \$.002363 average cost per copy.
- Item 13 - Copier, purchase, class six @ \$.002386 average cost per copy.
- Item 14 - Copier, lease, 36 months, class six @ \$.003030 average cost per copy.
- Item 14 - Copier, lease, 36 months, class six @ \$.003117 average cost per copy.

- Item 15 - Copier, lease, 60 months, class six @ \$.002629 average cost per copy.
- Item 15 - Copier, lease, 60 months, class six @ \$.002675 average cost per copy.
- Item 16 - Copier, purchase, class seven @ \$.002942 average cost per copy.
- Item 16 - Copier, purchase, class seven @ \$.003118 average cost per copy.
- Item 17 - Copier, lease, 36 months, class seven @ \$.003539 average cost per copy.
- Item 17 - Copier, lease, 36 months, class seven @ \$.003873 average cost per copy.
- Item 18 - Copier, lease, 60 months, class seven @ \$.003191 average cost per copy.
- Item 18 - Copier, lease, 60 months, class seven @ \$.003425 average cost per copy.
- Item 19 - Supplies and service, prices in accordance with submitted price lists.

5. T & G BUSINESS PRODUCTS, INC.
2077 NORTH POWERLINE ROAD, SUITE 2
POMPANO BEACH, FL 33069
OWNER: STEVE ADLER, PRESIDENT

Low Unit Cost Per Copy Price: Items 1, 2, 8 through 12.

- Item 1 - Copier, purchase, class one @ \$.015524 average cost per copy.
- Item 2 - Copier, lease, 36 months, class one @ \$.015595 average cost per copy.
- Item 8 - Copier, lease, 36 months, class four @ \$.007956 average cost per copy.
- Item 9 - Copier, lease, 60 months, class four @ \$.006355 average cost per copy.
- Item 10 - Copier, purchase, class five @ \$.004587 average cost per copy.
- Item 11 - Copier, lease, 36 months, class five @ \$.006075 average cost per copy.
- Item 12 - Copier, lease, 60 months, class five @ \$.004588 average cost per copy.

6. Authorize Procurement Management Services to purchase up to the total estimated amount of \$4,300,000.