

August 27, 2004

Business, Operations, Finance and Construction
Ofelia San Pedro, Deputy Superintendent

SUBJECT: REJECT BID NO. 104-DD03 – FRESH-DELIVERED PIZZA, A LA CARTE

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on August 2, 2004, was to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of fresh-delivered pizza, for the a la carte program, at secondary schools, for the Department of Food and Nutrition. Of 87 vendors sent bid forms or card notices of this advertised bid, 13 responded, with 5 bids meeting specifications and 8 bids not meeting specifications (ingredients did not meet the minimum specifications).

Prior to issuing this bid, staff met with vendors who expressed concerns about the current bid specifications. Procurement and District staff met with these vendors to address the issues. As a result of the meetings, the new bid specifications were modified to incorporate some of the suggestions. Inasmuch as pizza no longer qualified as a reimbursable meal, the Department of Food and Nutrition revised the specifications to include detailed requirements for the minimum amount of sauce, cheese and pepperoni or sausage on each pizza.

After the solicitation was issued, and prior to opening, two vendors protested the insurance specifications. An informal meeting was held to address their concerns. Representatives from the Office of Risk and Benefits Management, Procurement, Division of Business Development and Assistance and the School Board Attorney's Office attended the meeting, and were able to satisfy the concerns. Both vendors rescinded their protests.

After the bids were opened and evaluated, the majority of vendors could not meet the minimum requirements. Upon consultation with the Board Attorney, it was determined that the methodology employed by the Department of Food and Nutrition in developing new specifications resulted in faulty specifications. Consequently, the intent of the bid could not be met by the majority of the vendors, and the Board Attorney recommended that the bid be rejected to permit rebidding, using revised specifications.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **REJECT** Bid No. 104-DD03 – FRESH-DELIVERED PIZZA, A LA CARTE, to permit rebidding, using revised specifications.

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