

Financial Affairs
Edward Marquez, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. 089-DD10 –
MANAGER TO SUPERVISE AND FACILITATE CHALLENGE
ROPES COURSE AT RUTH OWENS KRUSE EDUCATIONAL
CENTER**

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this Request For Proposals, opened on April 22, 2004, is to establish a contract, at a firm price, to supervise and facilitate all activities on the Challenge Ropes Course, at Ruth Owens Krusé Educational Center, for the Office of Exceptional Student Education and Student/Career Services. This is a term proposal which states that the Board may purchase quantities, as may be required, but is not obligated to purchase any guaranteed amount. Of 6 proposers sent proposal forms or card notices of this advertised proposal, 1 responded.

In situations where only one proposal was received, the Board has requested additional information. Included with each proposal is a form requesting information as to why the vendor chose not to submit a proposal. Proposers did not return any forms. Procurement staff has contacted several vendors, who were mailed the solicitation, to determine why no other responses were received. One vendor indicated that the deadline was inadvertently missed for submission of bids, and other vendors did not respond to staff's inquiry.

A meeting of the Selection Committee to evaluate the proposals was held on May 3, 2004. One proposal was presented for the Committee's consideration. After significant discussion, a motion was passed to recommend Experiential Teambuilding for award.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida **AWARD** Request For Proposals No. 089-DD10 – **MANAGER TO SUPERVISE AND FACILITATE CHALLENGE ROPES COURSE AT RUTH OWENS KRUSE EDUCATIONAL CENTER**, to establish a contract, at a firm price, to supervise and facilitate all activities on the Challenge Ropes Course, at Ruth Owens Kruse Educational Center, for the Office of Exceptional Student Education and Student/Career Services, effective July 1, 2004, through June 30, 2005, as follows:

1. **EXPERENTIAL TEAMBUILDING**
3070 CALUSA STREET
MIAMI, FL 33133 ESTIMATE \$40,500
OWNER: GREGORY T. AFFLECK

Only Proposal Received: Fee @ \$50 per hour of service.

2. Authorize Procurement Management Services to purchase up to the total estimated amount of \$40,500.

EM/lja