

Financial Affairs
Edward Marquez, Chief Financial Officer

SUBJECT: BID NO. 095-DD03 – DELIVERY OF PREPARED SUMMER LUNCHES AND SNACKS WITH BEVERAGES

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on April 20, 2004, is to establish a contract, to purchase, at a firm unit price, quantities, as may be required, for the delivery of prepared summer lunches and snacks with beverages, for the Department of Food and Nutrition. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 16 vendors sent bid forms or card notices of this advertised bid, 3 responded, with 1 regular bid and 2 no bids.

Although fuel prices have risen significantly, the only bid received is considered excessive under current market conditions. Pursuant to Department of Education Rule 6A-1-012(8) -- Purchasing Policies, when the School Board finds that no valid or acceptable firm bid has been received within the prescribed time, the Board may enter into negotiations with a supplier of such goods or services, and shall have the authority to execute contracts with said suppliers of such goods and services, under whatever terms and conditions as the Board determines to be in the best interest of the school system.

Staff met with the only vendor responding to the bid within the prescribed time, in order to negotiate a price consistent with current market conditions. The initial bid price received was \$389 per refrigerated truck, per day, which was reduced to \$320 per refrigerated truck, per day, reflecting a savings of \$52,164, which is considered an acceptable price for this service.

Accordingly, staff is recommending that the Board make a finding that no valid or acceptable firm bid has been received within the prescribed time, and authorize staff to execute a contract for the services described herein, under the terms and conditions negotiated as acceptable to both parties, for delivering lunches during the summer-school term.

Fund Source
0410 - Food Service

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, find that no valid or acceptable bid has been received within the prescribed time, in response to solicitation of Bid No. 095-DD03 – DELIVERY OF PREPARED SUMMER LUNCHESES AND SNACKS WITH BEVERAGES and authorize staff to execute a contract for services described herein, under the terms and conditions negotiated as acceptable to both parties, for delivering lunches during the summer-school term, at the price of \$320 per truck, per day, as may be required, for the delivery of prepared summer lunches and snacks with beverages, for the Department of Food and Nutrition, effective May 19, 2004, through May 18, 2005, as follows:

1. SCHOOL FOOD SERVICE SYSTEMS
12701 N.W. 38 AVENUE
OPA-LOCKA, FL 33054
OWNER: STEPHEN M. GREENE, PRESIDENT

Daily pickup and delivery of summer lunches and snacks with beverages @ \$320 per truck, per day.

2. Authorize Procurement Management Services to purchase up to the total estimated amount of \$253,444.

EM/lja